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## CITY OF MANCHESTER *Health Department*

### Student Medical Registration Requirement Guide for Parents/Guardians

#### **In order for your child to begin school immediately you will need to:**

☐ Provide your child's most recent immunization (vaccine) record that demonstrates *at least one* of every state required vaccine

☐ Provide a copy of your child's latest physical exam\*

*\*If the physical exam is greater than one year old, or you are unable to provide a copy upon registration, you will be given a 30-day conditional enrollment, but will be expected to provide a copy within 30 days.*

**OR:**

☐ Your family qualifies for the McKinney-Vento Act

**OR:**

☐ Provide the school nurse with a completed medical or religious exemption form\*\*

*\*\*You will still be required to present proof of a physical exam that is no more than one year old. You will have 30 days to do so.*

#### **Additional items that may be required of you are:**

☐ If your child is not up-to-date on their vaccinations, but has at least one of every required vaccine, you will need to ensure completion or prove continued progress of vaccine series within 30 days.

☐ If your child requires medication(s) at school, please review the medication policy attached and have your child's doctor complete the medication order form.

☐ If your child has an allergy that requires special attention, please review the diet order policy, and have your child's doctor complete the diet order form.

☐ If your child has any special health care needs that require care planning with the school nurse, please schedule an appointment with her as soon as possible.

School: \_\_\_\_\_

School Nurse: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Please see the next page for more information regarding requirements and exceptions.**

**In order for a student to be considered fully registered and begin school the following medical information is required:**

- 1) A physical exam that has been completed within one year from the start date of that school year.
- 2) An immunization record. The school nurse will need to review this document to ensure that each of required vaccine series has been completed.
- 3) If the student's vaccine record is not complete, but contains *at least one* of each required vaccine (as determined by the New Hampshire Department of Health and Human Services Annual Childcare Requirements) AND a date for the next dose of each uncompleted vaccine series, then the school nurse will write a conditional enrollment, and the student should be allowed to attend school.

*Citation: RSA 141-C:20-a*

**The above requirements have *three* exceptions that would allow for immediate enrollment:**

Exception 1: Student meets homeless status criteria

Homelessness is defined as lacking a fixed, regular, and adequate nighttime residence. Homeless living situations include:

- Sharing the housing of others due to loss of housing, economic hardship, or a similar reason;
- Living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations;
- Staying in emergency or transitional shelters
- Sleeping in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings.

*Citation: 42 USC §11434a(2)*

Exception 2: Student has a religious exemption

In order for a student to have a religious exemption, parents or guardians must complete and return a notarized religious exemption form annually.

*Citation: RSA 141-C:20-c*

Exception 3: Student has a medical exemption

In order for a student to have a medical exemption, his or her doctor must write a letter that indicates administration of the vaccine(s) would be detrimental to the student's health.

*Citation: RSA 141-C:20-c*

**PLEASE NOTE:** If there is a communicable disease outbreak involving the vaccine(s) omitted from the student's medical care, **including any of the above exceptions**, then the student will be excluded from school for a duration of time deemed necessary by the NH Division of Public Health Services' commissioner.

*Citation: RSA 141-C:12, I*

### **Immunization Assistance**

If your child is currently without a medical home, you can begin or complete their immunizations at the Manchester Health Department, free of charge. Immunization clinics are held weekly, as shown below. Please ensure that you bring any previous vaccine record with you. Note that children under the age of 18 need to be escorted by a parent or guardian.

City of Manchester  
**Manchester Health Department**  
1528 Elm Street  
Manchester, NH 03101  
(603) 624-6466

<b>Monday</b>	1:30 PM to 3:30 PM
<b>Tuesday</b>	9:00 AM to 11:30 AM
<b>Thursday</b>	3:00 PM to 6:00 PM

### **Primary Care Providers (Doctors, Nurse Practitioners, Pediatricians)**

The information below is intended for use by those who do not have a current primary care provider for their child. The numbers provided allow you to access new patient lines and find a medical provider for your child at local facilities.

#### **Amoskeag Health (formerly Manchester Community Health Center)**

Four locations within Manchester offered  
603-626-9500

#### **Elliot Health Systems**

Various locations throughout Manchester & neighboring towns offered  
603-663-4567 or 1-800-235-5468

#### **Catholic Medical Center**

Various locations throughout Manchester & neighboring towns offered  
603-314-4750

#### **Dartmouth-Hitchcock**

Various locations throughout Manchester & neighboring towns offered  
1-800-653-0776

#### **River Road Pediatrics**

58 Hawthorne Drive  
Bedford, NH 03110  
603-622-8619